



LUSANGAZI TOWN COUNCIL

Meeting Title: Community Stakeholder's Engagement Meeting in Sandwe Chiefdom

Date: 25/09/2025

Time: 10:33-13:58

Location: Council Chamber at the Civic Centre

Facilitators: Mr. Timothy Banda, Mr. Mwankhongono-zao Roy Kaonga, Ms. Margaret Nachangwa, Mr. Ngwenya Mbaimbai

Attendees:

S/N	NAME	GENDER	POSITION	ORGANISATION
1	Banda Raphael	Male	WDC Secretary	Lusangazi
2	Baluwa Mabvuto	Male	Vice chairperson	Lusangazi
3	John Banda	Male	Chairperson	Lusangazi
4	Sydney Sakala	Male	WDC member	Mdonsa
5	John Phiri	Male	WDC Chairperson	Mdonsa
6	Jonathan D Zulu	Male	WDC Treasurer	Lusangazi
7	Banda Surgen	Male	WDC member	Lusangazi
8	Banda Mabvuto	Male	Ex officio	Lusangazi
9	Daka Masauso	Male	WDC Chairperson	Mdonsa
10	Phiri Stephen	Male	Councillor	Mdonsa
11	Martin Tembo	Male	Councillor	Lusangazi
12	Phiri John	Male	Councillor	Ukwimi
13	Phiri Ruth	Female	Ex officio	Mdonsa
14	Phiri Edward	Male	WDC member	Mawanda
15	Mwale Kellys	Male	WDC vice secretary	Ukwimi
16	Phiri Andrew	Male	WDC Secretary	Ukwimi
17	Phiri Thedson	Male	WDC Chairperson	Chisangu
18	Banda Masauso	Male	WDC Vice Chairperson	Chisangu
19	Banda Emmanuel	Male	WDC Chairperson	Ukwimi
20	Banda Lazalous	Male	WDC member	Mdonsa
21	Zulu Dougrous	Male	WDC Chairperson	Mawanda
22	Banda Christopher	Male	WDC Secretary	Lusangazi
23	Phiri Vincent	Male	WDC member	Mawanda
24	Banda Enock	Male	WDC member	Mawanda
25	Nkhata Salulani	Male	Councillor	Mawanda
26	Nelson Tembo	Male	Ex officio	Mdonsa

27	John Tembo	Male	Assistant community development officer	Local Authority
28	Rabbecca Phiri	Female	Committee Clerk	Local Authority
29	Timothy Banda	Male	Health inspector	Local Authority
30	Margret Nachangwa	Female	Public Relation Officer	Local Authority
31	Kaonga M Roy	Male	Senior Health Inspector	Local Authority
32	Ngwenya Mbaimbai	Male	Acting Accountant	Local Authority
33	Dorcas Chewe	Female	Council Advocate (Ag. CS)	Local Authority

Agenda:

- 1) Call to order, introduction of meeting and Opening Prayer
- 2) Introductions of everyone in the meeting
- 3) Opening Remarks
- 4) Presentation on Budget Performance
- 5) Presentation of Zambia Devolution Support Program parameters and available funding
- 6) Presentation on Budget Proposals by the WDC's and Submissions
- 7) Closing Remarks and closing prayer

1. CALL TO ORDER

The meeting was opened with a call to order by the facilitator and a call to everyone to be attentive and share in the views for the development of the district. The meeting began at 10:33 with an opening prayer given by Mr. Douglas Zulu.

APOLOGIES

Councillor Chisangu - Attending to other duties
WDC Secretary Mudonsa - Attending to other duties

2. INTRODUCTIONS OF EVERYONE IN THE MEETING

Everyone in the meeting introduced themselves sharing their name, where they are from and what they do.

3. OPENING REMARKS

The facilitator then welcomed the Acting Council Secretary to open the meeting and give their remarks. In opening, Acting CS, Counsel Dorcas Chewe welcomed everyone to the meeting and reminded everyone of the importance of the meeting. She further urged everyone to participate fully and share their inputs as they were reviewing the 2025 budget performance and also planning for the year 2026. She encouraged that projects to be proposed be indicative of the needs the district and that the projects benefit the entire community and not small groups of people.

4. PRESENTATION ON BUDGET PERFORMANCE

The accountant started by explaining the process of local authority revenue collection. He further explained the needs of the local authority and asked the participants what they thought the local authority needed to implement in the district. Following some submissions like grading roads, collection of waste and providing street lighting, the accountant informed the house that this needed resources to be realized. He then asked that all participants follow the presentation well to understand the financial situation of the local authority and what areas needed much more work.

The members noted the remarks.

1. Introduction

The Accounts officer from the department of Finance reported that Lusangazi Town Council was undertaking the budget performance review and preparation **pursuant to Section 41, Part VI of the Local Government Act No. 2 of 2019.**

2. Objectives

The objectives of the Stakeholders Engagement meeting were presented to the stakeholders as follows:

- To review the Performance of the 2025 Budget up to date
- To ensure fiscal plans were aligned with community needs.
- To explain challenges faced by Lusangazi Town Council in the Execution of the Budget
- To Sensitize stakeholders on the revised fees and Charges and show a road map of council operations
- To create awareness among stakeholders for easier dissemination of important information in the communities
- To receive stakeholders' inputs for the 2026 budget

The budget performance for the period January to June is attached as appendix 1 showing the local authority performance.

Plenary

Members wanted to know why the Local Taxes Performance was poor

In response the Accountant stated that the low taxes performance rate was due to plots payment, he mentioned that the Council allocated plots to the people but a lot of them did not manage to pay for the plot premium which affected the Local Taxes Performance for 2025.

He also added that the valuation roll was still attached to Petauke Town Council and had not yet been handed over to Lusangazi Town Council which also affected the Local taxes performance.

Members wanted to know why the Council was not paying some cash for Work beneficiaries.

In response the Accountant stated that many beneficiaries were paid only few remained. He further mentioned that some beneficiaries were not honest, they got paid and later claim that they were not paid. The other problem was that the mobile numbers for some beneficiaries were not active hence the money bounced back. Other beneficiaries their mobile accounts were blocked because no transaction was made after the opening of the account.

One participant wanted to know what strategies the local authority was hoping to employ to improve the revenue base of the council.

In response, the finance officer stated that the WDC's engagement in the collection of revenue in all wards and the enhanced collection plan of revenue will bring about some results.

5. PRESENTATION OF ZAMBIA DEVOLUTION SUPPORT PROGRAM PARAMETERS AND AVAILABLE FUNDING

The Senior Health Inspector (SHI) explained to the members that devolution was the transfer of power from the central level to the lower level. He further stated that the government has given its powers to the locals to decide on which community project should be done in their locality. He added that the project should be community driven and also projects that should benefit the whole community. It was also stated that the website had all the information available as we had a very transparent system that did not hide anything from our citizens. The total amount in grant funding to the local authority was K2, 600, 000 and it was

shared and emphasized that this development would benefit everyone and improve the living standards of the citizens.

The Integrated Development Plan (IDP) highlights all projects of the district planned and is a road map for the local development of the district. The listing of the projects is attached in attachment appendix 2. It was stated that the IDP projects were to be looked into and factored in as projects were being proposed.

It was further stated that projects proposed needed to be inclusive for all people in the community. The old, the young and marginalized people needed to be thought of and planned for. An example as given of the numbers in the room where only one female was present from the stakeholders and yet all were invited to come and deliberate. A call was made to men to allow their wives, sisters and female relations to also attend these important meetings as they were beneficial for the whole community and no one should be left behind.

Plenary

Some members wanted to find out why these resources came with restrictions.

In response, it was stated that all funding came with guidelines and rules just as the CDF came with its own guidelines. It was encouraged that this funding was a grant and the local authority was very fortunate to have had success in receiving it and it would greatly improve the infrastructure in the district.

Another participant wanted to know if the resources could be used to give grants to the community like CDF had a component for grants.

In response, it was stated that the funding was not for issuing as grants. That fell in the negative list of projects. It was emphasized that projects like water and sanitation, roads, street lighting and other projects were applicable under this grant.

One more concern was raised that if the funding was sent to the local authority, they should have had the option to use it as it pleased them and not with restrictions. The participant further raised displeasure at a project like street lighting being acceptable but building a lodge was not acceptable.

In response, it was stated that this grant was meant to alleviate poverty from the community and improve the living standards of the people.

6. PRESENTATION ON PROPOSED PROJECTS BY THE WDC'S AND SUBMISSIONS

Members were given opportunity to come up and present the community projects according to their priority listing that will benefit the whole community and also generate revenue to the District.

The proposed projects are attached in appendix 3;

After the presentation of projects, some comments were shared on the selected projects emphasizing that the projects need to represent the needs of the vast majority and not benefit a few individuals.

7. CLOSING REMARKS AND PRAYER

In her closing remarks, the acting council secretary thanked everyone for attending the meeting and for their participation. She hoped that they had a fruitful meeting.

There being no any other business to transact on the agenda, the meeting was declared closed at 13:58 hours with a closed prayer from Ms. Margret Nachangwa. Some pictorial evidence is attached as appendix 4.

The next meeting will be on:

Date: March, 2026

Time: 10:30 hrs to 13:00 hrs

Location: Civic centre

Prepared by:



Kaonga R. M.



Makaliki A.


Tembo Sekani
COUNCIL SECRETARY

25.09.25

DATE



Appendices
APPENDIX 1

(1) BUDGET PERFORMANCE - JANUARY TO JUNE 2025							
(a) Revenue							
SN	CODE	REVENUE STREAM/ TYPE	ANNUAL BUDGET	COLLECTED AS AT 30/06/2025	BALANCE YET TO BE COLLECTED	PERCENTAGE % (collected/budget)	COMMENT
1		Local Taxes	47,454.00	5,345.00	42,109.00	11%	Rate payers are being engaged to improve collection
2		Fees & Charges	983,425.00	555,624.82	427,779.18	57%	Favourable response from plot applicants
3		Licenses	59,850.00	26,860.00	32,990.00	45%	On going collection
4		Levies	128,656.00	96,461.80	32,103.20	75%	Favourable response from grain traders
5		Permits	87,600.00	49,150.00	34,103.20	56%	On going collection
6		Commercial Ventures	1,500,000.00	32,160.00	1,467,840.00		Expect improvement in 3 rd qtr when block making will be fully

APPENDIX 2

PRESENTATION OF PROJECT INITIATION BY THE LOCAL AUTHORITY FROM THE INTEGRATED DEVELOPMENT PLAN

Sector	Project	Source of Funding	Description of the project	Location (Constituency, Ward, Zone)	Proposed project Funding (ZMW)	Challenge to be addressed	Does the project have any social or environmental risks? If yes, what mitigation measures are in place ⁸	Justification	Source Reference
Water and Sanitation	Solar water irrigation plant	GRZ	Solar water irrigation plant	All wards	K2,200,000.00	Water supply to residents as many people don't have water in their homes and still need to travel long distances to access	NO	Need for water to be available in the community as many people are experiencing extreme water poverty.	Petauke/Lusangazi JIDP 2022-2030
Health	Construction and upgrading of health centres and housing	GRZ	Construction and upgrading of health centres and housing	All wards	K5,000,000.00	Provision of health services across the district and decent housing for workers for them to easily provide the necessary services to people	YES. During construction. Sensitization of workers (health and safety) and barricaded construction	The infrastructure is dilapidated and poses a health risk with limited accommodation available for workers	Petauke/Lusangazi JIDP 2022-2030
Infrastructure	Construction and rehabilitation of bridges and roads	GRZ	Construction and rehabilitation of bridges and roads	All wards	K4,000,000.00	Poor crossing points and roads making travel around the district inefficient and costly.	YES. Social risks during road works. Sensitizations and issuing condoms	Need for access to many parts of the district and provision of access points	Petauke/Lusangazi JIDP 2022-2030

Infrastructure	Construction and upgrading of schools and housing	GRZ	Construction and upgrading of schools and housing	All wards	K3,000,000.00	Inadequate classroom space and housing	YES. Social risks during construction works.	Need for better and improved infrastructure for learners	Petauke/Lusangazi JIDP 2022-2030
							Sensitizations and issuing condoms		
Infrastructure	Construction and upgrading of markets	GRZ	Construction and upgrading of markets	All wards	K2,000,000.00	Lack of proper trading spaces for traders	YES. Social risks during construction. Production of waste generated at the markets. Sensitizations, waste collection and issuing condoms	No proper trading spaces causing mushrooming of markets in areas not expected.	Petauke/Lusangazi JIDP 2022-2030
Agriculture	Construction and upgrading of dams	GRZ	Construction and upgrading of dams	All wards	K3,000,000.00	Lack of surface water bodies for agricultural purposes	YES. Risk of children swimming and drowning in the dam. Barricading the area and supervision.	Inadequate dams and need for water reservoirs	Petauke/Lusangazi JIDP 2022-2030
Infrastructure	Construction of administration offices	GRZ	Construction of administration offices	Ukwimi ward	K2,500,000.00	Provision of appropriate administration offices	YES. Social risks during works. Sensitizations and issuing condoms	Lack of office spaces	Petauke/Lusangazi JIDP 2022-2030
Forests	Creation of community forests	GRZ	Creation of community forests	Chisangu, Ukwimi & Mawanda wards	K1,600,000.00	Mitigating the rampant deforestation occurring in the district.	YES. There will be less land for agricultural and construction purposes. Plan for opening up of more land for specific purposes	Need to replant trees and gain carbon trading units	Petauke/Lusangazi JIDP 2022-2030

Agriculture	Development of Agro-processing industries	GRZ	Development of Agro- processing industries	Ukwimi/other surrounding areas	K1,500,000.00	Making finished products of local produce to provide much needed resources	YES. At construction phase, forest clearing and destruction of flora and fauna. Social risks during works. Sensitizations and issuing condoms	Improved economic activities like jobs and improved standards of living	Petauke/Lusangazi JIDP 2022-2030
Infrastructure	Creation of modern bus station	GRZ	Creation of modern bus station	Lusangazi urban	K6,000,000.00	Provision of safe place for travelers to	Yes. At construction phase. Area will	No bus station in the district causing low local authority revenue	Petauke/Lusangazi JIDP 2022-2030
						wait and embark on their journeys	need clearing, dust and risk of increased diseases with workers.	collection and unorganized bus and taxi services	
Finance	Establishments of Financial Institutions	GRZ	Establishments of Financial Institutions	Across the District	K2,500,000.00	Provision of financial provision agents for loans/cash	NO	Access to institutions giving loans	Petauke/Lusangazi JIDP 2022-2030
Tourism	Development of tourism and hospitality industry	GRZ	Development of tourism and hospitality industry	Across the district	K3,000,000.00	Lack of investment in tourism despite the potential.	YES. Increase in social risks. Sensitizations and increased revenue	High potential of a robust tourism industry in the district	Petauke/Lusangazi JIDP 2022-2030
Education	Establishment of a University	GRZ	Establishment of a University	Lusangazi urban	K5,000,000.00	High illiteracy levels and need for skilled training of residents to provide for the much needed professions in the district	YES. Social risks during works. Increased population from students coming from outside the district may cause increased diseases Sensitizations and issuing condoms	To increase participation in tertiary services and reduce the knowledge gap.	Petauke/Lusangazi JIDP 2022-2030

Public Health	Solid waste management –Development of environmentally friendly dump site	GRZ	Solid waste management – Development of environmentally friendly dump site	District	K3,000,000.00	Lack of a final safe disposal point for waste that is generated on a daily basis. This causes waste piles and health challenges as well as proliferation of flies and rodents.	YES. Contamination of underground water, poor aesthetics. The area will be managed by professionals.	To promote Solid waste management that will be environmentally friendly and reduce possible disease outbreaks. To promote recycling and re using of products.	Petauke/Lusangazi JIDP 2022-2030
Infrastructure	Construction of abattoir	GRZ	Construction of abattoir	District	K2,000,000.00	Indiscriminate slaughter of animals in unhygienic manner posing risk of disease	YES. It is an offensive trade and may have unpleasant odors produced and incineration of carcasses causing smoke. The premise will be located in the industrial regions far from housing	To provide healthy abattoir services to the public and safe processing of meats	Petauke/Lusangazi JIDP 2022-2030
							and water supply points		
Infrastructure	Public car park	GRZ	Public car park	Lusangazi urban	K2,500,000.00	No parking spaces in the District.	YES. During construction, dust will be caused in the area and clearing of land which may affect trees	To promote an aesthetic environment and orderly arrangement of the vehicles in the district.	Petauke/Lusangazi JIDP 2022-2030

TEVETA	Upgrading Training and Technical college	GRZ	Upgrading Training and Technical college	CBD	2,500,000.00	Ukwimi Trades Training Institute needs to be revitalized and infrastructure improved to attract more students.	YES. Increased students will result in more waste produced and increased social infections in the community	To bridge the knowledge gap in the District.	Petauke/Lusangazi JIDP 2022-2030
Infrastructure	Police station and camp	GRZ	Police station and camp	Lusangazi urban	KK1,800,000.00	No Police station and camp. There is need for law and order in the district to provide for public safety.	YES.	To enhance Police and security services.	Petauke/Lusangazi JIDP 2022-2030
Infrastructure	Construction of Fire Station	GRZ	Construction of Fire Station	Lusangazi urban	K1,500,000.00	No fire and rescue station established	YES. During construction, clearing of trees.	Promote efficient Fire and rescue Services.	Petauke/Lusangazi JIDP 2022-2030
ZESCO	Connection of households and public facilities to the national grid Electricity	GRZ	Connection of households and public facilities to the national grid Electricity	District	K2,000,000.00	No Connection of households and public facilities to the national grid Electricity	YES. Risk of injury	Improve the living standards of communities and promote local businesses.	Petauke/Lusangazi JIDP 2022-2030
EWSC	Establishment of water supply system	GRZ	Establishment of water supply system	Lusangazi urban	K5,000,000.00	Provision of clean and safe water	NO	Promote safe and Clean Drinking water.	Petauke/Lusangazi JIDP 2022-2030
EWSC	Sewerage system development	GRZ	Sewerage system development	Lusangazi urban	K2,000,000.00	Hygienic disposal of liquid human waste	YES Underground water contamination. The waste can be used for bio gas production.	Ensure that all liquid waste is managed in one area and safely disintegrated	Petauke/Lusangazi JIDP 2022-2030
Planning	Public open space-Recreation centers	GRZ	Public open space-Recreation centers	District	K1,500,000.00	Refreshment and establishment of parks	NO	To promote Recreation for Youths in the District.	Petauke/Lusangazi JIDP 2022-2030
Infrastructure	Housing units(50)	GRZ	Housing units(50)	Lusangazi urban	K10,000,000.00	Decent accommodation for members of staff	YES Displacement of fauna and flora and social risks when building	To promote Decent housing and Cushion the shortage of housing Units.	Petauke/Lusangazi JIDP 2022-2030

Public Health	Cemetery	GRZ	Cemetery	Lusangazi urban	K1,000,000.00	Proper burial of citizens and hygienic disposal of human remains	YES Underground water contamination	To have a decent Burial Site in the District.	Petauke/Lusangazi JIDP 2022-2030
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APPENDIX 3

PRESENTATION OF PRIORITY PROJECTS FROM THE WARD DEVELOPMENT COMMITTEES (WDCS) FROM RESPECTIVE ZONES IN SANDWE CHIEFDOM

The Ward Development Committee (WDC) Secretary's from five ward of Sandwe Chiefdom presented before the Members the proposed projects according to priorities as follows:

NO	PROJECT	WARD	ZONE	AMOUNT	GRAND TOTAL
1	Drilling Of 106 Boreholes	UKWIMI	Kasangazi Zone	K50,000.00*106	K5,300,000
2	Health Post		Songovwa Zone	K1,100,000.00	K1,100,000.00
3	Dam Construction		Sandwe, Kasangazi and new Mzumwa	K1,500,000.00*3	K4,500,000.00
4	Solar Lighting		New Mzumwa and Kasangazi	K1,900,000*2	K3,800,000.00
5	Solar Water Borehole		New Mzumwa	K1,500,000.00	K1,500,000.00
6	Rehabilitation of Road and Culverts		New Mzumwa and Kasangazi Zone	K1,100,000.00	K1,100,000.00
7	Police station		Ukwimi	K1,000, 000	K1, 000, 000
8	Skills training centre and hostel		Ukwimi	K3, 300, 000	K3, 300, 000
9	In-door sports facility		Ukwimi	K2, 300, 000	K2, 300, 000
10	Tractor and trailer		Ukwimi	K800, 000	K800, 000
11	Market, trading area and toilets		Ukwimi	K2, 000, 000	K2, 000, 000

1	Construction of Staff Houses	MAWANDA	Chitindi mini Hospital, Makale Health Post, Kamseche Community School, Kachewere Primary School and Chizalira Health Post	K400,000.00*5	K2,000,000.00
2	Construction of 1x4 Classroom Block		Mawanda	K1,600,000.00	K1,600,000.00
3	Drilling of Boreholes		All Zones	K60,000.00*18	K1,080,000.00
4	REA Connection		All Zones	-	-
5	Construction of a Dam		All Zones	K10,000,000.00	K10,000,000.00
6	Road Maintenance		All Zones	K3,000,000.00	K3,000,000/00
7	Construction of a storage shed		All Zones	K1,200,000.00	K1,200,000.00
8	Installation of a network Tower		All Zones	-	-
9	Construction of a Health Post		Kachewere	K5,000,000.00	K5,000,000.00
10	Construction of a Police Post		Mawanda	K2,500,000.00	K2, 500, 000
1	Drilling of 28 boreholes	MUDONSA	Paul, katuta, nyawilitonzi, chisitu, village 62,64,65,42,76,73,78,79, 80,90, masiku,chawalika, chilembwe,chilazingwa, Kamtilo,makonde2, jililani	K60,000.00*28	K1,680,000.00
2	Rehabilitation of 7 boreholes		Sonja, village 68 and 58	K20,000.00	K140,000.00
3	Construction of 5 1x3 classroom block		Chatelera, Chisutu, Chisitu Idah, Sonja, Riverside	K1,200,000.00	K6,000,000.00
4	Construction of 3 houses		Lusandwa, chikuse matizya and Sopa primary school	K1,200,000.00	K3,600,000.00
5	Construction of a 1x3 dormitory		Sonja Boarding School	K1,200,000.00	K1,200,000.00
6	Construction of a bridge		Lusandwa River	K1,000,000.00	K1,000,000.00
7	Construction of a Mini Hospital		Mudonsa	K9,000,000.00	K9,000,000.00

8	Construction of a Dam		Riverside	K2,000,000.00	K2,000,000.00
9	Construction of a Stadium/indoor sports facility		Sonja	K5,000,000.00	K5,000,000.00
1	Construction of Road	CHISANGU	Kampira to Sinda turnoff	K2,000,000.00	K2,000,000.00
2	Drilling of solar powered boreholes		Mwanika, njanzi haugen	K48,000.00	K144,000.00
3	Construction of staff houses		Mwanika, njanzi and mangolo	K600,000.00	K1,800,000.00
4	Construction of mini hospitals		Maila and Mwanika	K3,200,000.00	K6,400,000.00
5	Construction of Dams		Mwanika, Maila and Haugen	K1,500,000.00	K4,500,000.00
6	Drilling of 5 boreholes		Village 52, Kampira, Cilakata, kaseu and Simulumba Village	K70,000.00	350,000.00
1	Construction of 1x3 Classroom Block		Lumbuka and Choteta	K900,000.00*2	K1,800,000.00
2	Construction of 4 staff houses		Lumbuka, Mileka, Chibale and Choteta	K2,000,000.00	K8,000,000.00
3	Drilling of 5 boreholes	LUSANGAZI	Lumbuka, Sandwe, Mileka, Chibale and Choteta	K65,000.00	K325,000.00
4	Construction of Mother's Shelter		Sandwe and Chibale	K1,000,000.00	K2,000,000.00
5	Construction of a health post		Mileka	K1,200,000.00	K1,200,000.00
6	Construction of a Market		Lumbuka	K700.00	K700.00
7	Storage Shed		Sandwe	K700.00	K700.00
1	Construction of Chikowa Day Secondary Hostels	CHIKOWA	Chikowa	2,000,000	2,000,000
2	Construction of Health Post		Chinkhombe	K1,200,000.00	K1,200,000.00
3	1 x 3 Classroom Block		Sichilima	K900,000.00	K900,000.00
4	Construction of Health Post		Teteke	K1,200,000.00	K1,200,000.00
5	Construction of staff House		Chinkhombe (Zanji)	K2,000,000.00	K2,000,000.00

Appendix 4



Accounts officer presenting the budget performance to the stakeholders at civic centre



WDC Secretary for Ukwimi ward member presenting the priorities of their ward in the stakeholder meeting