



LUSANGAZI TOWN COUNCIL

Meeting Title: Community Stakeholder's Engagement Meeting

Date: TUESDAY, 30/09/2025

Time: 10:28 – 14:20

Location: Nyamphande Primary School Classroom, Nyamphande

Facilitators: Mr. Timothy Banda, Mr. Mwankhongono-zao Roy Kaonga, Ms. Margaret Nachangwa, Mr. Bosswel Mbaimbai

ATTENDEES:

SN	NAME	GENDER	POSITION	ORGANIZATION
1	Simon Mwale	Male	Wdc Member	Singozi
2	Justone Chembe	Male	Wdc Secretary	Lutwazi
3	Paul Tembo	Male	Wdc Tresurer	Nyakawise
4	Kezala Banda	Male	Wdc Chairperson	Singozi
5	Noah Zulu	Male	Wdc Member	Nyakawise
6	Patrick Phiri	Male	Wdc Vice Chairperson	Nyakawise
7	Mathews Tembo	Male	Wdc Chairperson	Chikowa
8	Henry Lungu	Male	Councillor	Chikowa
9	Alason Phiri	Male	Ex-Official	Nyakawise
10	Masautso Tembo	Male	Wdc Member	Nyakawise
11	Jacob Zulu	Male	Councillor	Chingolo
12	Emely Mtonga	Female	Community member	Chingolo
13	Manda Enos	Male	Councillor	Singozi
14	Anna Malumbe	Female	Councillor	Lutwazi
15	Geoffrey Daka	Male	Councillor	Nyakawise
16	Ngoza Zulu	Female	Communty Member	Chikowa
17	Esther Nkhoma	Female	Ex-Official	Lutwazi
18	Harrison Ngoma	Male	Pastor	Lutwazi Faith Based Organization
19	Smart Zulu	Male	Wdc chairperson	Mateyo Mzeka
20	Bright Soko	Male	D/Admin	Driver
21	Enest Zulu	Male	Wdc vice secretary	Lutwazi
22	Esnart Mwanza	Female	CDF Chairperson	Msanzala CDF
23	Margret Zulu	Female	District Commissioner	District Administration
24	Timothy Banda	Male	Health Inspector	Local Authority
25	Kaonga Roy M	Male	Senior Health Inspector	Local Authority
26	Dorcas Chewe	Female	Ag. Council Secretary	Local Authority
27	John Tembo	Male	Ass. Community Dev. Officer	Local Authority
28	Bosswell Mbaimbai	Male	Ag Accountant	Local Authority

29	Rabecca S Phiri	Female	Committee Clerk	Local Authority
30	Rev. Seleta Banda	Male	Clergy	Pentecostal Assemblies of God
31	Terry Kaluba	Male	Teacher	Mwambula Primary School
32	Chiseche Phiri	Female	District Messenger	District Administration

Agenda:

- 1) Call to order, introduction of meeting and Opening Prayer
- 2) Introductions of everyone in the meeting
- 3) Opening Remarks
- 4) Presentation on Budgeting and Planning Framework
- 5) Presentation on Budget Performance
- 6) Presentation of Zambia Devolution Support Program parameters and available funding
- 7) Presentation on Budget Proposals by the WDC's and Submissions 8) Closing Remarks and closing prayer

Call to order, introduction of meeting and Opening Prayer

The meeting was opened with a call to order by the facilitator and a call to everyone to be attentive and share in the views for the development of the district. The opening prayer was given by Rev. Seleta Banda.

Introductions of everyone in the meeting

Every member of the meeting introduced themselves sharing their name, position and the institution they were representing.

Everyone noted.

Opening Remarks

The facilitator then welcomed the Acting Council Secretary to open the meeting and give their remarks. In opening, Acting CS, Counsel Dorcas Chewe welcomed everyone to the meeting and reminded everyone of the importance of the meeting. She further urged everyone to participate fully and share their inputs as they were reviewing the 2025 budget performance and also planning for the year 2026. She encouraged that projects to be proposed be indicative of the needs the district and that the projects benefit the entire community and not small groups of people.

The members noted the remarks.

Presentation on Budget Performance

1. Introduction

The Accounts officer reported that Lusangazi Town Council was undertaking the budget performance review and preparation **pursuant to Section 41, Part VI of the Local Government Act No. 2 of 2019.**

2. Objectives

The objectives of the Stakeholders Engagement meeting were presented to the stakeholders as follows:

- To review the Performance of the 2025 Budget up to date □ To ensure fiscal plans were aligned with community needs.
- To explain challenges faced by Lusangazi Town Council in the Execution of the Budget
- To Sensitise stakeholders on the revised fees and Charges and show a road map of council operations
- To create awareness among stakeholders for easier dissemination of important information in the communities
- To receive stakeholders' inputs for the 2026 budget

Plenary

Members wanted to know what challenges were being faced on local taxes performance as the revenue collection was very poor.

In response, the accountant stated that the low taxes performance rate was due to land conflicts between the council and settlers which resulted in a major setback in collection of local authority funds.

He further mentioned that the valuation roll was still under Petauke Town Council and had not yet been handed over to Lusangazi Town Council which also affected the local tax performance.

Member wanted to know why some council levies were almost the same as Petauke Town Council which was a bigger town.

In response, it was noted that some figures may be the same or even slightly higher in other instances. It was important to note that each council proposed levies and rates that best suited their situation and those figures were approved by the full council whenever they sat to approve the annual budget. It was noted and the house was informed that part of the council were present through the councilors present in the meeting and they would address it when they met in committee or council.

Presentation of Zambia Devolution Support Program parameters and available funding and refresher on the projects in the Integrated Development Plan

A presentation was made on the Integrated Development Plan projects that were listed for Lusangazi as the current plan was combined with Petauke. All the members were asked if they had the IDP and they affirmed as it was distributed with all WDCs and others. Then a presentation on what the Zambia Devolution Support Programme was about was shared. Some members seemed ignorant of the program but as soon as examples of previously proposed projects were shared, their memories were rekindled. Stakeholders noted the submission

Presentation on Budget Proposals and Submissions

The time came for the Ward Development Committee representatives to present their proposed projects from various wards and zones. Each WDC member was given time to share their presentation and share the project priorities. The members factored in the costing of each project in their estimated view and the area. Attached is the appendix 3 for the proposed projects.

Members noted the submissions

Before the meeting was closed, a burning issue on cash for work was raised.

Members wanted to know why the council was not paying the unpaid cash for work beneficiaries as the year was getting to a close.

In response, the accountant stated that many beneficiaries were paid and only few remained. He further mentioned that some beneficiaries were not honest as they had been paid but later claimed that they were not paid. The stakeholders were further informed that the council would engage the network service provider to help in resolving the challenges faced. It was lastly stated that the outstanding payments would be cleared very soon and that the other unpaid beneficiaries were those with wrong inputs such as a wrong mobile number, inactive mobile number or blocked mobile money account.

Further encouragement was given to the WDC's to work harmoniously with the beneficiaries and come up with the correct records.

The District Commissioner wanted to know whether it was true that the local authority did not provide stationery for cash for work and hence the beneficiaries were being asked to contribute K5.00 for stationery.

In response, the secretariat of the cash for work program shared that the stationery was provided and available. He went on to share that some shortages of the forms resulted in the WDC's printing forms within the community and asking members to contribute towards this cause. It was regrettable and the councilors acknowledged the occurrence having not shared ignorance on the matter. It was stated that the forms would be made available from the start in adequate supply.

The Assistant Public Relations Officer highlighted some of the works to be done by the cash for work beneficiaries as:

- Vegetation control
- Construction of toilets
- Fencing of boreholes
- Unblocking drainages
- Road maintenance

The stakeholders noted the discussion

Closing remarks

In her closing remarks, the District Commissioner thanked everyone for attending the meeting and for their participation. She thanked the local authority team for organizing the meeting for the good presentations made. She further encouraged them to work extra hard and generate more revenue to help them in the operations of the council.

Furthermore, she encouraged the Ward Development Committee to work and represent the committee accordingly and further warned them not to become politicians because the guidelines stated that WDC members should be non-partisan.

She advised the councilors to change their mind set and educate the community that community projects are not only boreholes and 1 X 3 class room blocks only but even road network maintenance and other social infrastructure. She implored them to encourage people who got loans to pay back because it's a revolving fund that other beneficiaries needed to utilize.

The facilitator then shared some announcements before asking for a closing prayer.

He shared the next steps in the budget process and how each process was important for the realization of the budget. The finance officer also shared the timelines and tight deadline available.

It was shared that the next meeting would be communicated through the available channels on updates. The date, venue and time of the meeting would be communicated in good time.

There being no other business to transact on the agenda, the meeting was declared closed at 14:20 hrs after a closing prayer was given by Mr. Chembe Justone.

The members all dispersed afterwards.

The next meeting will be on:

Date: March, 2026

Time: 10:30 hrs to 13:00 hrs

Location: TBA

Prepared by: *Phiri*

Name: Rebecca Phiri
Role: Assistant Committee Clerk

Approved by: 

Sekani Tembo
Council Secretary
Lusangazi Town Council



Appendices

APPENDIX 1

(1) BUDGET PERFORMANCE - JANUARY TO JUNE 2025							
(a) Revenue							
SN	CODE	REVENUE STREAM/ TYPE	ANNUAL BUDGET	COLLECTED AS AT 30/06/2025	BALANCE YET TO BE COLLECTED	PERCENTAGE % (collected/budget)	COMMENT
1		Local Taxes	47,454.00	5,345.00	42,109.00	11%	Rate payers are being engaged to improve collection
2		Fees & Charges	983,425.00	555,624.82	427,779.18	57%	Favourable response from plot applicants
3		Licenses	59,850.00	26,860.00	32,990.00	45%	On going collection
4		Levies	128,656.00	96,461.80	32,103.20	75%	Favourable response from grain traders
5		Permits	87,600.00	49,150.00	34,103.20	56%	On going collection
6		Commercial Ventures	1,500,000.00	32,160.00	1,467,840.00		Expect improvement in 3 rd qtr when block making will be fully

Budget review of the first half of the year

PRESENTATION OF PROJECT INITIATION BY THE LOCAL AUTHORITY FROM THE INTEGRATED DEVELOPMENT PLAN

Sector	Project	Source of Funding	Description of the project	Location (Constituency, Ward, Zone) Msanzala	Proposed project Fundng (ZMW)	Challenge to be addressed	Does the project have any social or environmental risks? If yes, what mitigation measures are in place⁸	Justification	Source Reference
Agriculture	Solar Water Irrigation System	GRZ	Provision of Solar Water Irrigation System	Mateyo-Mzeka, Singozi	3,200,000.00	Rain-fed Agriculture which is seasonal.	YES. Wide spread tree clearing.	Promote all season agriculture services to reduce poverty levels.	Petauke/Lusan gazi JIDP 2022-2030
Water and Sanitation	Drilling of Boreholes	GRZ	Drilling of Boreholes	All Wards	10,000,000.00	High waterborne diseases.	NO	Need for water to be available in the community	Petauke/Lusan gazi JIDP 2022-2030
Infrastructure	Rehabilitation/Construction of Roads & Culverts	GRZ	Rehabilitation /Construction of Roads & Culverts	All Wards	200,000,000.00	Connectivity to other Market for local produce.	YES. Social risks during road works. Sensitizations and issuing condoms	Need for access to many parts of the district and provision of access points	Petauke/Lusan gazi JIDP 2022-2030
Forests	Creation of Community Forests	GRZ	Creation of Community Forests	All Wards	700,000.00	To curb negative Climate change effects.	YES. The will be less land for agricultural and construction purposes. Plan for opening up of more	Reforestation of depleted tree resources	Petauke/Lusan gazi JIDP 2022-2030

							land for specific purposes		
Agriculture	Livestock Multiplication Centre	GRZ	Livestock Multiplication Centre	All Wards	1,100,000.00	Low Beef and other meat products production for export and sell to other districts	YES.	Increased animal production resulting in economic improvement and job creation.	Petauke/Lusan gazi JIDP 2022-2030
Fisheries	Aquaculture Development (Construction of Fish Ponds and Fingerling Hatcheries).	GRZ	Aquaculture Development (Construction of Fish Ponds and Fingerling Hatcheries).	All Wards	1,300,000.00	Shortage of fish supply and need for increased production.	NO. The infrastructure is dilapidated and poses a health risk	Increased nutrition, economic activity and production thereby improving the local economy and livelihoods	Petauke/Lusan gazi JIDP 2022-2030
Forestry and Agriculture	Creation of Plantations	GRZ	Creation of Plantations	All Wards	1,050,000.00	Deforestation and increase in temperatures.	NO	Need to replant trees and gain carbon trading units	Petauke/Lusan gazi JIDP 2022-2030
Education	Construction and Upgrading of Schools	GRZ	Construction and Upgrading of Schools	All Wards	60,000,000.00	High Illiteracy levels.	YES. During construction, workers pose risk of diseases like STI's and	Need for better and improved infrastructure for learners	Petauke/Lusan gazi JIDP 2022-2030
Agriculture	Commercial Demo Plots for Agriculture	GRZ	Commercial Demo Plots for Agriculture	MateyoMzeka & Singozi	500,000.00	Ignorance by farmers on SMART Agriculture	YES. Wide spread tree clearing. Replanting of trees	Seed companies will have increased presence and more	Petauke/Lusan gazi JIDP 2022-2030

								exposure to farmers	
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Water affairs	Construction/Rehabilitation of Dams (irrigation Schemes)	GRZ	Construction/Rehabilitation of Dams (for purposes of irrigation Schemes)	Nyakawise	1,600,000.00	Shortage of drinking water for Livestock and supply of irrigation schemes	Yes. At construction phase. Workers will interact with locals and may pose risk. And during operation, low flow down stream	Inadequate dams and need for water reservoirs	Petauke/Lusan gazi JIDP 2022-2030
Agriculture	Apiculture (production, processing and packing)	GRZ	Rearing bees for sustainable production and supply of honey and other projects	All zones	2, 500, 000	High poverty levels due to unemployment.	YES. Cutting down of trees when clearing land for developments.	Increased honey production and economic activity	Petauke/Lusan gazi JIDP 2022-2030
Public safety	Police station	GRZ	Construction of a modern police post for public order and safety	Nyamphande, Nyakawise	780, 000	High crime and theft cases in the district.	YES. Increase in social risks. Sensitizations	For increased public order and safety including protection of vulnerable groups	Petauke/Lusan gazi JIDP 2022-2030
Aviation	Development of an airstrip	GRZ	Development of an airstrip for small aircrafts to access the district	Nyamphande, Nyakawise	7,400,000.00	Lack of access to Aviation services	YES. During bush clearing there is too much dust that may cause diseases to nearby communities	Improvement of access to air transport for ease of movement and distribution of material	Petauke/Lusan gazi JIDP 2022-2030

APPENDIX 2 APPENDIX 3

NO	PROJECT	WARD	ZONE	AMOUNT	GRAND TOTAL
1	Water reticulation with solar and tanks in all zones		All 9 zones	250, 000	2, 500, 000
2	Dams		Katangwila and Malenga	1, 500, 000	3, 000, 000
3	Shed for storage of farming inputs		Nyamphande	700, 000	700, 000
4	Construction of a 1 X 3 CRB and 2 teacher's houses		Nyamphande	2, 000, 000	2, 000, 000
5	Construction of a skills training institute		Nyamphande	2, 000, 000	2, 000, 000

6	Construction of a male ward at Nyamphande	NYAKAWISE	Nyamphande	1, 100, 000	1, 000, 000
7	Nyamphande local court and 3 houses		Nyamphande	2, 500, 000	2, 500, 000
8	Construction of a modern toilet		Nyamphande	500, 000	500, 000
9	Tractor and tipping trailer		Nyamphande	800, 000	800, 000
10	Slaughter slab		Nyamphande	600, 000	600, 000
11	Market, trading area and toilet		Nyamphande	2, 000, 000	2, 000, 000
1	Installation of solar powered water point schemes		Ndambwe, Chikuse, Kalumbi, Sasu, Mzenje, Kasuma, Kamunga	357, 142	2, 500, 000
2	Drilling of boreholes		2 per zones (total 7 zones)	75, 000	1, 120, 000
3	Construction of 2 blocks of 1 X 2 CRBs and 2 houses	SINGOZI	Mzenje and Chikuse	800, 000	1, 600, 000
4	Construction of 2 blocks of 1 X 3 CRBs and 2 staff houses		Mandevu and Kamunga	1, 500, 000	3, 000,000
5	Construction of a health post and staff house		Ndambwe and Mzenje	750, 000	1, 500, 000
6	Construction of a skills training institution		Chikuse	1, 500, 000	1, 500, 000
7	Upgrading of some roads in all zones		All zones	1, 500, 000	1, 500, 000
8	Construction of an agricultural shed		Sasu	250, 000	250, 000
9	Construction of a modern toilet		Chikuse	500, 000	500, 000
1	1 X 3 CRB		MATEYO MZEKA	Nsamba	1, 000, 000
2	Dam	Nsamba		1, 000, 000	1, 000, 000
3	Dam	Nsenya		1, 000, 000	1, 000, 000
4	1 X 3 CRB	Mkonda		1, 000, 000	1, 000, 000
5	Clinic	Chitwelele		1, 500, 000	1, 500, 000

6	Connection to the national power grid (electricity)		Misolo	-	-
7	Dam		Misolo	1, 500, 00	1, 500, 000
1	Dam		Nyamphondolo	1, 500, 00	1, 500, 000
2	Bridge		Nyamphondolo	1, 000, 000	1, 000, 000
3	Market		Nyamphondolo	700, 000	700, 000
4	Water reticulation		Chaingo	500, 000	500, 000
5	2 Staff houses	LUTWAZI	Chaingo	1, 000, 000	1, 000, 000
6	Clinic		Chaingo	1, 500, 000	1, 500, 000
7	1 X 3 CRB		Chaingo	1, 000, 000	1, 000, 000
8	Water reticulation		Mwanza	1, 200, 000	1, 200, 000
9	Teacher's house at Mwanza day Secondary School		Mwanza	450, 000	450, 000
10	1 X 3		Mwanza	1, 000, 000	1, 000, 000
1	1 X 3 CRB		Ray	1, 000, 000	1, 000, 000
2	1 X 3 CRB		Kautu	1, 000, 000	1, 000, 000
3	1 X 3 CRB	CHINGOLO	Masosi	1, 000, 000	1, 000, 000
4	1 X 3 CRB		Kalama	1, 000, 000	1, 000, 000
5	1 X 3 CRB		Chiwa	1, 000, 000	1, 000, 000
6	FRA shed		Malengo	700, 000	700, 000
7	Community hall		Ray	1, 500, 000	1, 500, 000
APPENDIX 3					

PRESENTATION OF PRIORITY PROJECTS FROM THE WARD DEVELOPMENT COMMITTEES (WDCS) FROM RESPECTIVE ZONES IN SANDWE CHIEFD

Appendix 4 (Pictorial evidence)



