

All correspondence should be addressed to  
The Provincial Local Government Officer  
Telephone: +260-216-222475 / 222619 / 221166



REPUBLIC OF ZAMBIA  
**MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT**  
DEPARTMENT OF LOCAL GOVERNMENT ADMINISTRATION - EASTERN PROVINCE  
P.O. Box 510277,  
CHIPATA.

In reply, please quote:  
**MLGRD/EP/54/34/16**

17<sup>th</sup> February, 2024

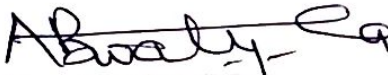
The Council Secretary  
Lusangazi Town Council  
**LUSANGAZI**

**RE: CONVEYANCE OF NOTIFICATION OF APPROVAL FOR COMMUNITY PROJECT (CDF 2024) UNDER MSANZALA CONSTITUENCY IN LUSANGAZI DISTRICT**

Reference is made to your letter dated **6<sup>th</sup> February, 2024** and received on **7<sup>th</sup> February, 2024** in which you submitted a request for **Community projects under (CDF 2024)** Application under **Msanzala** Constituency for Approval in accordance with Section **4(c)** of the Constituency Development Fund Act No. **11** of **2018**.

Kindly be informed that the **Provincial CDF Committee** on its sitting held on Friday, **16<sup>th</sup> February, 2024** at the **Provincial Health Conference Room** approved your request pursuant to **Cabinet Office Circular Minute No. CM01** of 2023 dated **11<sup>th</sup> January, 2023** as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

  
Alex Bwalya (Mr.)

**Provincial Local Government Officer (PLGO)**

**(EASTERN PROVINCE) - PROVINCIAL ADMINISTRATION**

- cc: The Honorable Minister, Ministry of Local Government and Rural Development - **LUSAKA**
- cc: The Permanent Secretary, Provincial Administration, Eastern Province - **CHIPATA**
- cc: The Permanent Secretary (A); Ministry of Local Government and Rural Development - **LUSAKA**
- cc: The Permanent Secretary (T.S), Ministry of Local Government and Rural Development - **LUSAKA**
- cc: Hon Member of Parliament, Msanzala Constituency - **LUSANGAZI**

MLGRD/EP/54/34/16

THE CONSTITUENCY DEVELOPMENT FUND ACT NO.11 of 2018  
NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

To: The Council Secretary  
.....  
Lusangazi Town Council  
.....  
P.O. BOX 560151  
.....  
LUSANGAZI  
.....

Reference is made to your submission seeking approval of Community Project under Msanzala Constituency (CDF 2024 Disaster Component) in Lusangazi District dated, 6<sup>th</sup> February, 2024 and received on 7<sup>th</sup> February, 2024, herein, contained the following: -

	No.	Amount
(i) No. of recommended Projects	8	K 16,588,700.00

You are therefore, being notified that your request to spend the CDF as stated above has been Approved by the PCDFC you are also reminded to ensure the following conditions:

- I. Ensure that the applicants are all within the prescribed age range as in the 2022 CDF Guidelines and contact details of guardians are made available.
- II. All payments to recipient Schools should be made only through the Banking System to the beneficiary accounts.
- III. Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.
- IV. Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.
- V. Expedite and increase sensitization on CDF to ensure increased up take of the fund

Date: 17/2/24 Signed:   
Provincial Local Government Officer - Eastern Province

c.c. The Member of Parliament, Msanzala Constituency, National Assembly, Parliament Building - LUSAKA  
c.c. The Provincial Permanent Secretary, Eastern Province - CHIPATA